



ORCHESTRIA **POLICYPAK**

Orchestria Best Practices PolicyPaks. Adaptable. Accurate. Ready-to-go

Orchestria PolicyPaks power our solutions to detect and stop regulatory, corporate, and security violations across all electronic communication channels.

PolicyPaks contain the rules and decision-points that power the detection and provide appropriate actions when a violation occurs. Each policy that comprises a PolicyPak has been developed by industry and business risk experts. They are derived from real business cases to solve specific problems and are validated in real-life deployments. They can be combined to address a host of related issues or applied individually to target a specific area of risk. They are ready to be implemented immediately, and can be easily customized to fit any unique business situation. The result is a quick deployment and accelerated time to electronic message compliance.

Fast Facts

- Enjoy easy deployment since all PolicyPaks have been tested to scale in real deployments at many of the largest and most demanding global corporate environments.
- Utilize policies that are developed by industry and corporate risk experts.
- Customize policies to your company's specific needs with minimal effort.
- Select from more than 250 highly accurate and adaptable PolicyPaks (more are being developed all the time).
- Rely on fully deployable policies that speed time to full electronic communication compliance.
- Apply good controls and select relevant policies from Orchestria's PolicyPak catalog by simply identifying the problems you want solved.

The Orchestria Solution

Orchestria provides Electronic Communication Control (ECC) that encourages appropriate employee behavior, ensures regulatory compliance, and secures confidential data. Only Orchestria controls threats across all electronic communication channels and provides integration with leading archive vendors, giving customers an unprecedented level of control for the full life of a message. Orchestria's family of control solutions is powered by highly accurate and adaptable policies that drive our core approach. Our Real-Time Prevention™ accurately detects policy violations before messages are sent, Intelligent Review™ targets only the messages that matter, and Smart Tagging™ categorizes all messages as they reach the archive.



Orchestria PolicyPaks

The foundation of Orchestria's success in applying good controls to electronic communication is its unique policy-based approach. Orchestria's industry and corporate risk experts build policies for leading global organizations, ensuring that our policies are highly relevant and consistently accurate. Orchestria PolicyPaks are ready to implement as soon as you select them, which reduces the time and resources typically needed for development, testing and deployment. Furthermore, policy accuracy ensures that time is not wasted following-up on irrelevant alarms and false-positives. Best of all, you are assured of full compliance with the latest regulations, corporate standards, and security policies across all your electronic communication channels.

Samples from the PolicyPak catalog

From the Legal and Compliance category: **Attorney-client Privilege Required, External Outbound**

Detects the absence of a required privilege label or reference to a privileged project. Once identified, prompts the sender to include a label or to drag-and-drop a label presented in the alert.

Sarbanes-Oxley
Addresses the legal requirements under SOX and the whistle-blower protections afforded to employees.

From the Information Security category: **Information Boundary Policy Group**

Provides the controls needed to ensure communication compliance that training alone cannot.

From the Human Resources category: **Offensive Content Control Policy Group**

Ensures an environment free of inappropriate messages and brings unwanted activity to the attention of a supervisor, HR officer or legal counsel.

PolicyPak categories include:

■ Legal and Compliance

These PolicyPaks address areas of risk that are defined by laws, regulations, industry association rules, common rules of business ethics and corporate policy

■ Information Security

This group contains PolicyPaks designed to mitigate risks to information security, including loss of intellectual property, personally identifiable information (PII), uncontrolled and inappropriate communication with outside parties and breaches of information boundaries

■ Human Resources

HR PolicyPaks address risks related to employee behavior and include detection of harassing and offensive language, breaches of the corporate code of ethics and inappropriate business activities by employees

■ Customer Interaction

Customer management and interaction always involve some level of risk. These PolicyPaks detect customer orders and complaints, ensuring proper customer management

■ Finance

Finance PolicyPaks address risks related to transaction management including bribes, money laundering, threats to procurement control and others.

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